

Dresden International School (DIS) is a comprehensive school offering an all-day program. We offer an outstanding and continuous education from Preschool to Grade 12. The language of instruction and colloquial language is English. DIS aims to provide children and teens from throughout the world with an international education based on the International Baccalaureate program and philosophy. DIS sees it as its special task to promote understanding between different cultures and the individual talents of young people.

MISSION STATEMENT

At Dresden International School, we are a diverse community that empowers innovative and collaborative learning. As learners, we are prepared to be multifaceted, self-sufficient individuals who contribute to society.

DIS Values

Commitment * Open-minded * Compassion * Integrity

Dresden International School is seeking a full-time (100%)

PRIMARY TEACHER LIBRARIAN (START IN AUGUST 2025)

Job Description

Scope of the Position

The Teacher Librarian is a leader, curator, information specialist, instructional partner and teacher who strives to make sure that students and staff are effective users and creators of ideas and information. The Library Media Specialist empowers students to be inquirers, critical thinkers, enthusiastic readers, skillful researchers and ethical users of information, and collaborates with the learning community and specialists to support learning. This position is full time and reports to the Primary Principal.

Reports to: Primary School Principal

Works with: Primary School Principal, Primary Assistant Principal/Coordinator, Digital Learning Coordinator, Homeroom Teachers, Secondary Librarian, Library Team

Position: Full-Time

Salary Placement: DIS Teacher Scale

Leader

- Takes ownership of PYP information literacy transdisciplinary skills, and works with programme Directors of Study, administration and staff to support school-wide literacy learning goals
- Coordinates with Secondary Library Media Specialist and teaching staff to review, improve and implement the information literacy aspect of the Information and Technology Literacy curriculum,
- Actively participates in school Information and Technology Planning Committee, school improvement initiatives and accreditation/evaluation activities
- Provides regular professional development opportunities for supporting school wide literacy goals
- Shares expertise with the broader school community. Collaborates with other educators and members of the wider community to enhance learning

Information Specialist

- Curates a range of print materials and digital sources for the learning community
- Connects with other libraries, librarians and agencies to provide access to resources outside of the school,
- Assists users with their understanding and observance of copyright, fair use and other types of intellectual property licensing,
- Organizes Library Media Centre to be a welcoming place for student learning collaboration (in line with the school mission and vision), inquiry, curiosity, reflection and learning.

Manager

- Prepares budgetary recommendations to support the initiatives in the Library Media Centre,
- Establishes, documents and maintains processes and procedures for selection, acquisition, circulation, resource sharing that assure appropriate resources are available when needed,
- Maintains and enhances access to a wide range of texts
- Works collaboratively with the Library Media Centre and IT staff to support efficient procedures and systems,
- Ensures that the Library Media Centre is staffed Monday - Friday, 8:00am - 4:30pm,
- Ensures compliance with German copyright and fair use laws,
- Ensures compliance with the EU GDPR Directive.

Instructional Partner

- Cooperatively plans, teaches and assesses units of work with teachers to develop students' information literacy skills,
- Supports teachers in locating resources and developing strategies for units of inquiry,
- Works with teachers to plan and implement meaningful experiences that will promote a love of reading and lifelong learning.

Teacher

- Provides classroom direct instruction in information literacy strategies,
- Assists students in accessing information,
- Supports students to be active readers and writers,
- Models a love of reading and writing for the school community.

PROFILE:

Education and Qualifications

- Holds a teaching degree and certification.
- Library and Information Services certification preferred.
- IT-competent and familiar with the use of library software.
- Knowledge and experience of IB programmes, an advantage.
- Excellent communication skills in English.
- Passion for reading and teaching the research process to students.
- Collaborative and proactive in developing relationships with colleagues.
- Strong organizational skills

What We Offer:

Becoming a teacher at our school brings many aspects of professional rewards connected to working in the multicultural environment of a private school. These include:

- collaborative support working alongside experienced teachers from different international backgrounds
- Extensive training period
- small class sizes (maximum 22 students)
- Excellent resources and a modern, purpose-built facility that offers a variety of indoor spaces and play opportunities, as well as a spacious outdoor area
- Internal and external professional development
- Your own Macbook for the time working at DIS

The salary is determined and based on qualifications and teaching experience using the DIS salary scale. The salary scale will be disclosed early in the interview process.

We are a safer recruitment school and all employees must adhere to our child protection policy. We are non-discriminatory and support diverse recruitment.

In order to be considered, applications must contain the following and be submitted as a single PDF file (please name the position you are applying for in the header of your email):

- Letter of interest, outlining the strengths and attributes you bring to this position
- CV
- copies of degree(s) and/or certificate(s)

DIS is an open-minded and inclusive school that celebrates diversity. We welcome applicants from a diverse range of backgrounds to join our team.

Please submit your application or inquiries to Mrs. Kathleen Werling (career@dresden-is.de). The school uses personal data only for the purpose intended.

Deadline for Applications: 19 March 2025

Data is kept confidential within the school administration and not shared with third parties beyond the school. This consent can be withdrawn at any time.